

**AMAYEZA INFO SERVICES CC**

**PRIVACY STATEMENT**

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**1. IMPORTANT INFORMATION AND WHO WE ARE**

**Purpose of this privacy statement**

This privacy statement aims to give you information on how Amayeza collects and processes your personal data through your interactions with Amayeza or use of this website.

This website is not intended for children and we do not knowingly collect data relating to children unless you have provided it to Amayeza in the context of communicating feedback on, or to report an issue or adverse event related to one of Amayeza's products.

**Controller**

This privacy statement is issued on behalf of Amayeza so when we mention "Amayeza ", "we", "us" or "our" in this privacy statement, we are referring to Amayeza. Amayeza is the responsible party or controller accountable for any processing of personal data on this website.

**Contact details**

Please contact the Amayeza Information Officer should you have any questions about this privacy our privacy practices, or any requests to exercise your legal rights.

You have the right to submit a complaint to the applicable Regulator in your jurisdiction. We would, however, appreciate the chance to deal with your concerns before you approach the Regulator, so please [contact us](#) in the first instance.

**Third-party links**

This website may include links to third-party websites, plug-ins and applications. Clicking on those links or enabling those connections may allow third parties to collect or share personal data about you. We do not control these third-party websites and are not responsible for their privacy statements. When you leave our website, we encourage you to read the privacy statement of every website you visit.

## 2. PERSONAL DATA

### **What personal data we collect & How we collect it:**

We collect personal information you choose to provide e.g. through registrations and in connection with your enquiries. In addition, we may gather information about your location automatically through your use of the Site, e.g., your IP address and how you navigate our Site.

### **What we use it for:**

Amayeza use your personal information to respond to your inquiries and provide services you request or other such matters that have been raised, and to document our response.

### **Who we share it with:**

To Comply with Law/Protect

- We reserve the right to disclose your personal information as required by law, when we believe disclosure is necessary to comply with a regulatory requirement, judicial proceeding, court order, or legal process served on us, or to protect the safety, rights, or property of our customers, the public or Amayeza.

Regulatory requirements

- If reporting an adverse event, the information provided will be used in order to meet regulatory requirements in relation to the safety of medicines.

Third party

- Our policies require that all third parties engaged by Amayeza must respect the security of your personal data and to treat it in accordance with the law. Further, any third party service providers that are engaged by Amayeza may not use your personal data for their own purposes and they may only process your personal data for specified purposes and in accordance with our instructions.

### **Children's Privacy**

We are committed to protecting the privacy of children. We do not knowingly collect personal information from children.

## 3. DATA SECURITY

We have put in place appropriate security measures to prevent your personal data from being accidentally lost, used, or accessed in an unauthorised way, altered or disclosed. In addition, our policies require that we limit access to your personal data to those employees, agents, contractors and other third parties who have a business need to know, they will only process your personal data on our instructions, and they are subject to a duty of confidentiality.

We have put in place procedures to deal with any suspected personal data breach and will notify you and any applicable Regulator of a breach where we are legally required to do so.

#### **4. DATA RETENTION**

##### **How long will you use my personal data for?**

Our policies require that your personal data is only retained for as long as reasonably necessary to fulfil the purposes we collected it for, including for the purposes of satisfying any legal, regulatory, tax, accounting or reporting requirements. We may retain your personal data for a longer period in the event of a complaint or if we reasonably believe there is a prospect of litigation in respect to our relationship with you.

In some circumstances you can ask us to delete your personal data. See paragraph 5 below for further information.

#### **5. YOUR LEGAL RIGHTS**

Under certain circumstances, you have rights under data protection laws in relation to your personal data. These include the right to:

- Request access to your personal data;
- Request correction of your personal data;
- Request erasure of your personal data;
- Object to processing of your personal data;
- Request restriction of processing your personal data;
- Request transfer of your personal data; or
- Withdraw consent.

Please contact us if you wish to exercise any of the rights set out above.

We may need to request specific information from you to help us confirm your identity and to ensure your right to access your personal data (or to exercise any of your other rights). This is a security measure to ensure that personal data is not disclosed to any person who has no right to receive it. We may also contact you to ask you for further information in relation to your request to speed up our response.

We try to respond to all legitimate requests as soon as possible, depending on the complexity of your request or where you have made a number of requests.

## **6. CONTACT US**

It is important that the personal data we hold about you is accurate and current. Please keep us informed if your personal data changes during your relationship with us or if you have any questions or concerns about your personal information.

Information Officer

P O Box 731169

Fairland, 2030

South Africa

## **7. UPDATES TO OUR PRIVACY POLICY**

We keep our privacy statement under regular review. This version was created on 30 June 2021.

Any changes will be effective immediately upon the posting of the revised Privacy Policy.

We encourage you to periodically review this page for the latest information on our privacy practices.

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